

**GUADALUPE UNION SCHOOL DISTRICT  
BOARD OF EDUCATION**

**ORGANIZATIONAL MEETING MINUTES  
Wednesday, December 12, 2018**

Board President, Mrs. Diana Arriola, called the board meeting of December 12, 2018, to order at 5:15 pm. The flag salute was held at this time.

MEMBERS PRESENT                      Mrs. Diana Arriola, Ms. Sheila Marie C. Cepeda, Mr. David Hosking, Mr. Jose Pereyra and Mrs. MaryLou Sabedra-Cuello.

ABSENT                                      None

PRESENT                                      Dr. Emilio M. Handall, Superintendent/Board Secretary; Gina Branum, Assistant Superintendent of Curriculum and Instruction, Gloria Grijalva, Chief Business Official; Anne Rigali, Director of Pupil Services; Maria Gonzalez, Mary Buren Interim-Principal; Gabriel Solorio, Intermediate School Principal; Anita Flores, Executive Assistant to the Superintendent and Marytza Guzman, Administrative Assistant.

OTHERS PRESENT                      Raul Rodriguez, Michelle Minetti, Saira Ramos, Steven Bruno, Barbara Acosta, Matthew Acosta, Claudia Salvador, David Salvador, Maricela Martinez, Luis Martinez, Mayra A. Beas, Christian Meza, Ana Hernandez, Santiago Hernandez, Mireya Lemus, Yesenia Gomez, George Uvalle, Amaya Uvalle, Dolores Rosas, Julio C. Rosas, Ayde C., Giovanni, Zacarray, Juan C., Santiago, Raquel Solis, Diego Iraheta, Merlin Aguilar, Alejandra Hernandez, Federico M., Blanca Echaverria, Kimberly Hernandez, Maria Montañó, Abraham Montañó, Reyna M., Euniece Luis, Tommy Solis, Alicia Solis, Andres G. Miranda, Armando Iraheta, Yuridia Sanchez, Anthony Flores, Jessica Q., Eduardo Q., Emily Q., Rocio Sandoval, Rocio Mendez, Francisco G., Amaris Calderon, Janet Arriola, Michael Arriola, Maricela Rodriguez, Daniel Rodriguez, Omar Quintanilla, Claudia Velazquez, Esther Robles and Maria Quintanilla.

MOTION                                      A motion was made by Mr. Pereyra, seconded by Ms. Cepeda and carried to approve the agenda.

Ayes: Arriola, Cepeda, Hosking, Pereyra and Sabedra-Cuello.  
Absent: None

Closed Session Public Comments                      None

Close Session                                      Board adjourned to Closed Session at 5:17 pm.

Reconvene

Board President, Mrs. Arriola called the regular board meeting back to order at 6:00 pm. Mrs. Arriola announced the following action;

In closed session, there was a motion and a second to approve the Certified and/or Classified Personnel Order 2018/2019-06.

Oath of Office

Superintendent, Dr. Emilio M. Handall administered the Oath of Office to re-elected Board Members and to newly elected Board Member:

Mrs. Arriola, Ms. Cepeda and Mr. Rodriguez.

Resolution 2018/2019-(09)

Roll Call was taken for the adoption of Resolution 2018/2019-(09); Appreciation of Service in recognition of Mrs. Sabedra-Cuello for her twelve years of service on the Board of Education.

Ayes: Arriola, Cepeda, Hosking, Pereyra and Rodriguez.  
Absent: None

Annual Organization

Superintendent, Dr. Emilio M. Handall called for the election of officers and they were as follows:

**President:** Motion was made by Mrs. Arriola, seconded by Mr. Pereyra and carried to nominate and select Ms. Cepeda.

Ayes: Arriola, Hosking, Pereyra and Rodriguez.  
Absent: None

**Vice-President:** Motion was made by Mr. Hosking, seconded by Mrs. Arriola and carried to nominate and select Mr. Pereyra.

Ayes: Arriola, Cepeda, Hosking and Rodriguez.  
Absent: None

**Clerk:** Motion was made by Ms. Cepeda, seconded by Mr. Pereyra and carried to nominate and select Mrs. Arriola.

Ayes: Cepeda, Hosking, Pereyra and Rodriguez.  
Absent: None

**Appointment of Secretary to the Board:** A motion was made by Mrs. Arriola, seconded by Mr. Pereyra and carried to appoint, Dr. Emilio M. Handall, District Superintendent as Secretary to the Board.

Ayes: Arriola, Cepeda, Hosking, Pereyra and Rodriguez.  
Absent: None

**2019 County Committee Representative:** Motion was made by Mr. Pereyra, seconded by Mr. Hosking and carried to appoint Mr.

Rodriguez to the 2019 Santa Barbara County Committee on School Organization (County Committee).

Ayes: Arriola, Cepeda, Hosking and Pereyra.

Absent: None

**Alternate – 2019 County Committee Representative:** Motion was made by Ms. Cepeda, seconded by Dr. Handall and carried to appoint Mrs. Arriola as Alternate to the 2019 Santa Barbara County Committee on School Organization (County Committee).

Ayes: Cepeda, Hosking, Pereyra and Rodriguez.

Absent: None

#### 2019 Meeting Schedule

At this time the Board discussed and selected the meeting Schedule for 2019 as follows:

**Board Meeting Location:** Mary Buren Elementary School, Multi-Purpose Room; 1050 Peralta Street, Guadalupe, CA 93434.

**Meeting Days and Time:** Regular Meetings will be held the second Wednesday of each month, 5:15 pm.

**Meeting Alternate Dates:** Regular Meeting of June 2019 (Formal Local Control Accountability Plan and 2019/2020 Budget Adoption).

Motion was made by Ms. Cepeda, seconded by Mr. Rodriguez and carried to approve with the dates.

#### Open Session Public Comments:

None

#### Superintendent's Report

Dr. Handall congratulated both Mrs. Arriola and Ms. Cepeda for their re-election and their continued commitment to improve our communities' education. Dr. Handall also welcomed trustee Mr. Rodriguez, Dr. Handall looks forward in getting to know Mr. Rodriguez and getting to work together to continue improving the quality of education that is provided to students at the Guadalupe Union School District. Dr. Handall informed that on December 11, 2018, there were two Facilities Master Plan input sessions from 19six Architects Alan Kroeker and Federico Cortez. An early evening session was directed to the Guadalupe Union School District staff and afterwards to parents and community members to get their input on our quality of school facilities, future school grades configurations and lastly the desire to open a high school in Guadalupe. Dr. Handall stated that both sessions were well attended and received a lot of feedback. An online survey (in English and Spanish) will be sent out through Parent Square to collect more information, in addition, the survey will also be posted in the Guadalupe Union School District website. Depending on the survey results during winter break, there might

be a paper/pencil survey available. Dr. Handall stated that results will be taken to the Board in a couple of months to make major decisions about the future of our District. Dr. Handall stated that the Turkey Trot at Mary Buren Elementary School raised a lot of funds for the school. It also brought out the playful side of Ms. Gonzalez, Mr. Baldizon and Mrs. Branum as all three wore Thanksgiving costumes. Lastly, Dr. Handall informed the Board that the Guadalupe Union School District was awarded a Grant by the California Department of Justice of \$250,000 to pay for the School Resource Officer costs for the next three years and for the purchase and to install vaping detectors in classrooms. Dr. Handall thanked Mrs. Rigali for her efforts with the grant and its process. Dr. Handall explained briefly that the new monitor devices detect only chemicals and noises which then will alert Administrators immediately, more information will be shared in the next months. Dr. Handall informed that students will be returning back to school from Winter Break on Tuesday, January 8, 2019 and certificated staff will return on Monday, January 7, 2019 for Professional Learning Day coordinated by Mrs. Branum. Two weeks ago, Dr. Handall and Board of Trustees Ms. Cepeda and Mr. Hosking attended the California School Board Association Conference in San Francisco where they learned strategies to improve their methods and enhance the Boards effectiveness. Dr. Handall wished everyone a happy Holiday Season.

#### Board Member Report

Mr. Pereyra attended the Padres Unidos graduation ceremony and stated that it was a great program for parents. Mr. Pereyra informed that he also attended the 19six Architecture meeting and looks forward to seeing the survey results. He wished everyone a Merry Christmas and a Happy New Year.

Mr. Rodriguez stated that he attended the Turkey Trot and thanked the community for voting for him. Mr. Rodriguez wished everyone Happy Holidays.

Mrs. Arriola stated that she attended the Kiwanis Christmas parade in Guadalupe, she enjoyed seeing children, dancers and the school bus as part of the parade. Mrs. Arriola welcomed Mr. Rodriguez and wished everyone a Merry Christmas.

Mr. Hosking stated that he attended the California School Board Association Conference in San Francisco with Ms. Cepeda and Dr. Handall. He enjoyed passing out candy at the Christmas parade in Guadalupe. Mr. Hosking wished everyone Happy Holidays.

Ms. Cepeda stated that she looks forward to the next four years and informed that she also attended the California School Board Association Conference in San Francisco where she took the President's workshop. Ms. Cepeda attended Mary Buren's Turkey Trot to support her granddaughter and attended the Christmas parade in Guadalupe. She wished everyone a very Merry Christmas.

## Administrative Staff Reports

Ms. Gonzalez welcomed new Board of Trustee, Mr. Rodriguez. Ms. Gonzalez reported about the events that happened for the month of November such as Fall Festival on November 2, 2018, Padres Unidos graduation ceremony with 25-30 parents who graduated from the program. On November 16, 2018 Mary Buren Elementary had their Turkey Trot and raised \$4,000. For Academic Highlights: ELD training with Dr. Pagan from the County Office. Coffee with the Principal with five parents who attended, topics for that night were on how to communicate with teachers using Parent Square, Ms. Gonzalez informed that the next Coffee with the Principal will take place on February 8, 2019. Upcoming school events will be the Holiday assemblies (Ms. Gonzalez went over the dates for each grade level), Professional Development on January 7, 2019 and on January 18, 2019 Marimba Band and Ballet Folklorico assembly will take place.

Mr. Solorio informed the Board of Trustees with events that happened for the month of November and December such as the Padres Unidos graduation ceremony, Mr. Solorio stated that he is looking forward for the upcoming ten weeks of Padres Unidos. Restorative Parent Information Night took place on December 5, 2018 where approximately 12 parents and five teachers attended. On December 6, 2018 Kermit McKenzie's band participated in the Christmas performance event at Pioneer Valley High School. Academic highlights: Reclassification celebration happened on December 6, 2018 and ELD Professional Development for grade levels 5<sup>th</sup> and 6<sup>th</sup> on December 4, 2018. Mr. Solorio stated that on January 25, 2019 5<sup>th</sup> graders will be going on a field trip to the Monterey Bay Aquarium.

Mrs. Branum informed the Board of Trustees about the California School Dashboard and went over the California Department of Education's public website to inform on overall school performance. Mrs. Branum informed about the differentiated assistance and stated that the Guadalupe Union School District's Curriculum Council will serve as a leadership group to facilitate and develop targeted professional learning to support positive impact. An English Learner update was given by Mrs. Branum: over 120 students were recognized on December 6, 2018 at the English Learner Reclassification celebration. Lastly, Mrs. Branum informed the Board of Trustees about the Literacy Launch; Mrs. Branum stated that the Guadalupe Union School District has launched a new literacy-based resource whereby the Guadalupe Union School District families and students can access a free website for independent reading development. Mrs. Branum informed that a letter from Superintendent Dr. Handall was sent out to parents on how they could access the website from home and encouraged reading over the winter intersession.

Guadalupe Union School District  
Student Recognition

At this time the Board of Trustees and Dr. Emilio M. Handall recognized the students of the month from Mary Buren Elementary School and Kermit McKenzie Intermediate School. Students of the Month for Kermit McKenzie Intermediate School were: Kaleb Robles, Dulce Merino Gonzalez, Diego Iraheta-Solis and Liliana Uvalle. Students of the Month for Mary Buren Elementary School were: Amaris Calderon, Nico Magaña, Anthony Flores, Rocio Mendez Sandoval, Yahir Montiel Chavez and Eduardo Quevedo Escalante.

Consent Agenda

A motion was made by Mr. Pereyra, seconded by Mr. Hosking and carried to approve the consent agenda items A and B, as presented.

Ayes: Arriola, Cepeda, Hosking, Pereyra and Rodriguez  
Absent: None

ITEMS SCHEDULED FOR ACTION

**A. General Functions**

Financial Audit

Prior to Board action, Mr. Scott Gustafsson of Vavrinek, Trine, Day & Co. LLP presented a brief overview of the Independent Auditor's Report/Annual Financial Audit Report for year ended, June 30, 2018.

Motion was made by Mr. Hosking, seconded by Mr. Pereyra and carried to approve and file the Audit Report for year ended June 30, 2018, as presented.

Ayes: Arriola, Cepeda, Hosking, Pereyra and Rodriguez  
Absent: None

Resolution

Roll Call was taken for the adoption of Resolution # 2018/2019 – (10), Governing Board Delegation of Governing Board Powers/Duties.

Ayes: Arriola, Cepeda, Hosking, Pereyra and Rodriguez  
Absent: None

Resolution

Roll Call was taken for the adoption of Resolution # 2018/2019 – (11), Functional Responsibilities.

Ayes: Arriola, Cepeda, Hosking, Pereyra and Rodriguez  
Absent: None

First Interim

Prior to Board action, Mrs. Grijalva, Chief Business Official presented a summary of the First Interim Report for 2018/2019 and current budget status.

Motion was made by Mr. Pereyra, seconded by Mr. Hosking and carried to certify that the Guadalupe Union School District will be able to meet its financial obligations for 2018/2019 fiscal year and two subsequent years provided that the district makes the required budget adjustments as per the multi-year projection included in the budget documents.

Ayes: Arriola, Cepeda, Hosking, Pereyra and Rodriguez

Absent: None

**B. Items Scheduled for Information/Discussion**

**1. Business/Functions**

1. Fund Balance Summary

**2. Pupil Personnel**

1. Interdistrict Summary – December 2018.

**Future Agenda Items**

**Adjournment**

A Motion was made by Mr. Pereyra, seconded by Mr. Rodriguez and carried to adjourn the meeting at 7:49 pm.

**Next Regular Meetings:**

Regular School Board Meeting – Wednesday, February 13, 2019, 5:15 pm, Mary Buren Elementary School, 1050 Peralta Street, Guadalupe, CA 93434